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**Board of Trustee Meeting of the  
Valley Cottage Library  
Wednesday January 19, 2022**

**MINUTES (Amended)**

**In response to Legislation (A.8591; S7623) signed on January 14, 2022 by New York State Governor Kathy Hochul, which allows New Yorkers to participate in state and local government meetings virtually to reduce the risk of COVID-19 spread, the Valley Cottage Library Board of Trustees did not meet in-person. The Wednesday, January 19, 2022 Valley Cottage Library Board of Trustees Meeting was held via videoconferencing, and a transcript will be provided at a later date. The public had an opportunity to see and hear the meeting live.**

Present: Arlette Mooney, President  
Frank Dwyer, Vice President  
Marge McLoughlin, Treasurer  
Michael Mark, Secretary  
Herb Lerner, Trustee  
Kevin Graham, Trustee  
Melissa Roy, Trustee

Christy Blanchette, Director

Also attending: Caroline Meyers (community member)

**1. Call to order -**

Meeting called to order at 8:16 PM by Arlette Mooney, President.  
Arlette invited public comment; no public comment.

**2. Approval of Minutes**

**Moved by Herb Lerner and seconded by Marge McLoughlin**  
To accept the Minutes of the December 15<sup>th</sup>, 2021 Regular Library Board Meeting.  
Motion passes 7-0

**3. President's Report** – Arlette welcomed board members and members of the public, and wished everyone a safe, healthy New Year.

**4. Director's Report** – Christy summarized the Director's Report, which is on file for review. In addition, there was discussion of libraries in the county making adjustments to admitting patrons into the building due to the pandemic.

- Nyack Library is making adjustments
- New City Library is undergoing a renovation, which may result in increased traffic at Valley Cottage Library. Christy will monitor, and assess any changes as needed.

**5. Treasurer's Report** – The Treasurer's Report was reviewed, and is on file.

**Moved by Kevin Graham and seconded by Frank Dwyer the following resolution:**

**RESOLVED**, The Board of Trustees of the Valley Cottage Library accepts the Treasurer's Report dated 31 December, 2021, and approves the attached vouchers.  
Motion passes 7-0.

**6. Board Reports and New Business –**

Selection of Board Officers

Michael Mark nominated Arlette Mooney to serve as Board President.  
Arlette Mooney is elected Board President unanimously.

Herb Lerner nominated the following Board Officers:

Frank Dwyer, Board Vice President

Michael Mark, Board Secretary

Marge McLoughlin, Board Treasurer

Board Officers are elected unanimously

Designate official newspaper

**Michael Mark moved and Marge McLoughlin seconded the following resolution:**

**RESOLVED**, That the Valley Cottage Library Board of Trustees hereby designates the Official Library Newspaper to be The Rockland Journal News.

There was discussion among board members, the Library Director, and Ms. Meyers, about considering online local news platforms as paper of record in the future.

Motion passes 7-0

Finance Committee Report

The topic was deemed appropriate for executive session

Personnel Report

**Marge McLoughlin moved and Michael Mark seconded the following grouped resolutions:**

**RESOLVED**, the Board of Trustees of the Valley Cottage Library accepts the resignation of Amelia Kalin, whose last day of work was January 5, 2022.

**RESOLVED**, that on recommendation of the Library Director, the Board of Trustees of the Valley Cottage Library approves the appointment of Megan Stover, FT non-exempt, effective January 6, 2022.

**RESOLVED**, that on recommendation of the Library Director, the Board of Trustees of the Valley Cottage Library approves the appointment of Ana Jhaver, PT non-exempt, effective January 17, 2022.  
Motion passes 7-0

**7. Old Business –**

Property Line Issue

The subject of the property line issue was deemed appropriate for executive session.

Open Meetings Law

Christy outlined suggestions from counsel as to what documents should be posted on the library website prior to meetings. Minutes of previous meetings, as well as documents which would be reviewed at the meeting should be posted.

**8. Workshop Items -**

**Correspondence** – The Library received correspondence pertaining to a legal matter.

**Meeting Room Calendar** - Reviewed

**ANSER/RCLS issues** – None

**Adjourn to Executive Session**

**At 9:02 PM, Frank Dwyer moved, and Herb Lerner seconded adjournment to Executive Session to discuss a legal matters.**

Motion passes 7-0

**Re-convene to Public Session**

**At 9:45 PM, Michael Mark moved, and Kevin Graham seconded to re-convene to Public Session.**

Motion passes 7-0

Prior to adjournment:

- Frank mentioned that the official date for the bank merger pertinent to the library is scheduled for February 1<sup>st</sup>.
- Arlette reminded everyone about the budget information session February 8<sup>th</sup>, at the Nyack Library, as well as the budget vote on February 15<sup>th</sup>. Voting takes place at the Valley Cottage Library and the Nyack Library.

**9. Call to Adjourn**

**Moved by Kevin Graham and seconded by Marge McLoughlin**  
to adjourn the meeting

Motion passes 7-0

Meeting adjourned at 9:48 PM.

Respectfully submitted,  
Michael Mark, Secretary